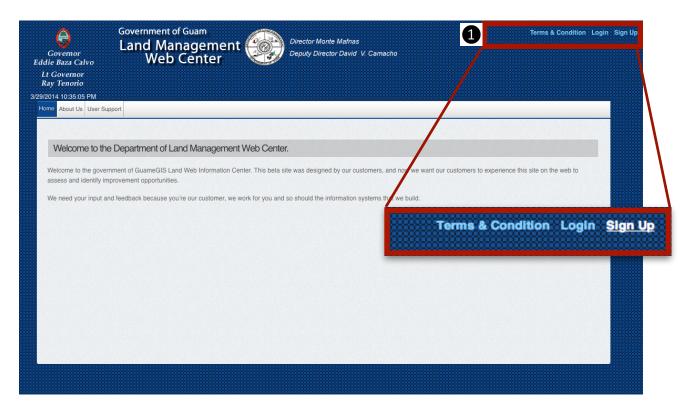
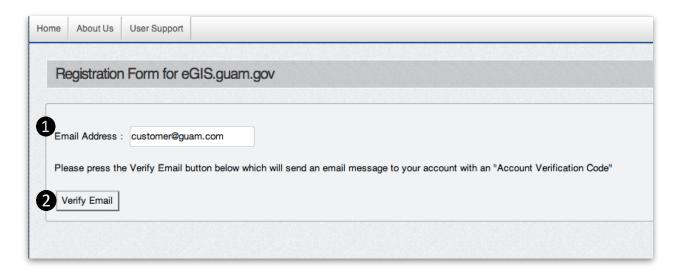


This is a step-by-step guide for registering a new user account in the Government of Guam Department of Land Management EGIS Guam Landweb system.

 Click the Sign up link which can be found in the top right hand corner of the home page.

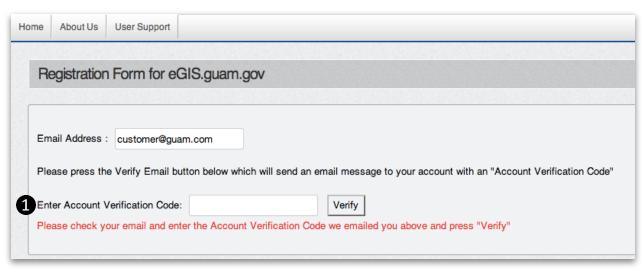


2. Before registering, the Landweb system requires you to verify your email address. Enter your email address 1 in the field provided, then click Verify Email. 2

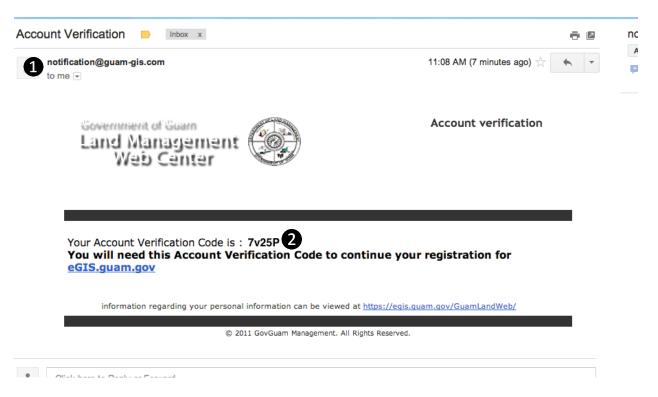




3. The system will prompt you to check your email address for the Account Verification Code. 1



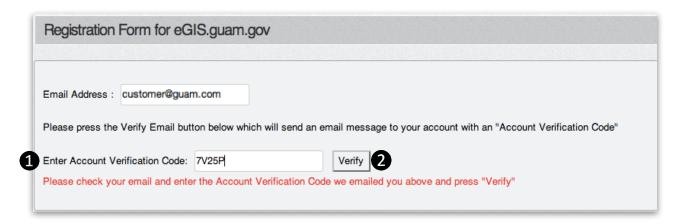
4. Log onto your email account to check for an email from notification@guam-gis.com Note the account verification code sent by the Landweb system.







5. Copy the verification code provided by the system and type it into the "Enter Account Verification Code" field. 1 Click the Verify button. 2



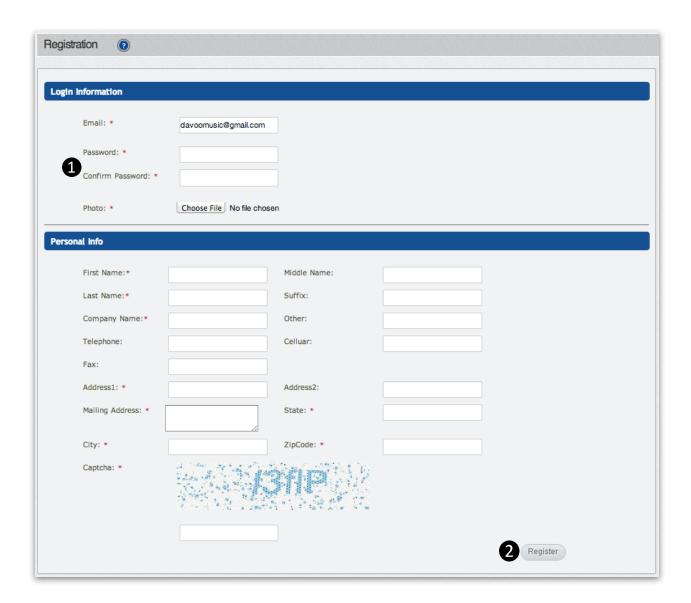
- 6. The system will display a confirmation that your email address has been verified.
- 1 Click the "Continue registration" button to continue the registration process.







7. After verifying your email address, the user registration page will display. Please enter all required fields that are marked with an asterisk (*). A photo profile picture is also required. Once all required fields have been entered, click the Register button.





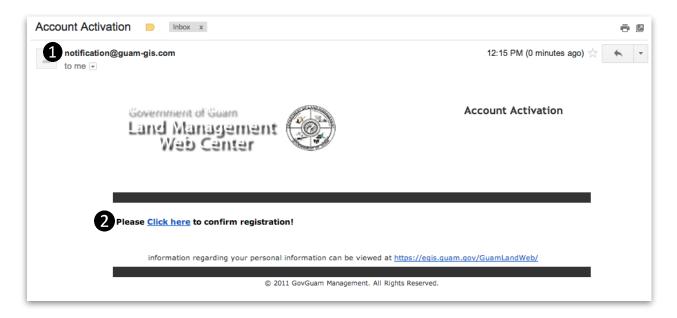


8. After filling out the user registration information, the Landweb system will display a Thank you page to notify you that your account has been successfully created. The system will send you an Account Activation Email. However, if you do not see an email click the link provided to resend the Activation Email. 2



9. Log onto your email account to check for an email from notification@guam-gis.com. 1

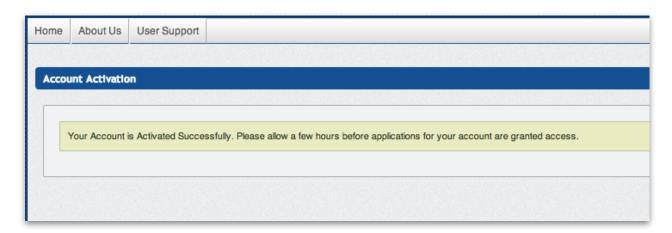
The system will provide you with an Account Activation link. Click the link to confirm registration. 2



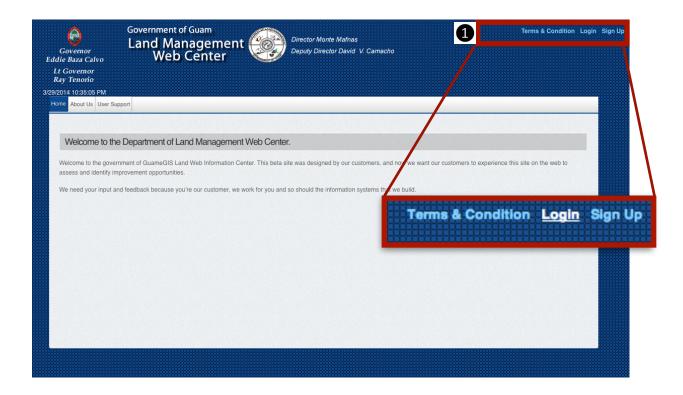




10. After clicking the registration confirmation link, the Landweb system will confirm successful activation. Please allow a few hours before the search tools are granted for your user account.



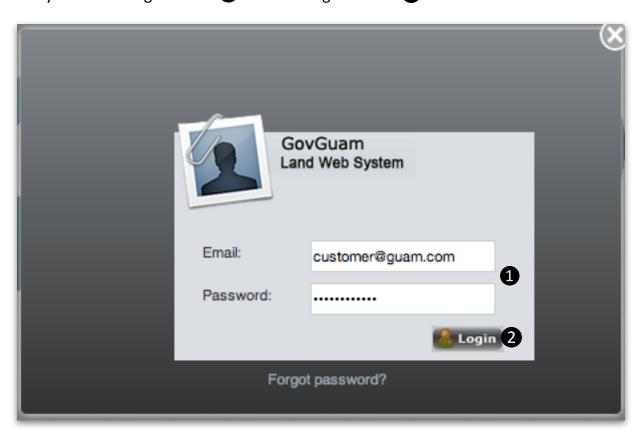
11. After successful account activation, you may now Login using the link found on the home page.







12. After clicking the Login link, the Landweb system will prompt you to enter in your newly registered user account credentials. Enter the email address and password you used in registration. 1 Click the Login button. 2







- 13. Upon a successful LOGIN you should see the home page. (Please ensure to allow a few hours after successfully registering a new user for the search tools to be activated.) The basic tools provided:
 - 1 Land Records History
 - 2 Survey Plan Search
 - 3 Certificate of Title Search

